



To: All HOPWA Project Sponsors
From: Lisa Coffman, HOPWA Coordinator
Date: June 11, 2001
Re: **Clarification on Calculating the Income of Shared Housing Arrangements**

Notice: HOPWA 01-01

The purpose of this memo is to clarify the policy on shared housing arrangements. The HOPWA regulations at 24 CFR Sec. 574.320 (3) (b) state:

With respect to shared housing arrangements, the rent charged for an assisted family or individual shall be in relation to the size of the private space for that assisted family or individual in comparison to other private space in the shared unit, excluding common space. An assisted family or individual may be assigned a pro rata portion based on the ratio derived by dividing the number of bedrooms in their private space by the number of bedrooms in the unit. Participation in shared housing arrangements shall be voluntary.

The intent of the regulation is to give providers flexibility when dealing with roommate situations. If your client is sharing housing with a roommate or renting space or a bedroom from a family member and there is a clear separation of all household expenses and obligations then the shared housing arrangement would apply. You would only count your client's income and calculate assistance based on the client's share of the housing/utility cost. Basically you would be subsidizing the portion of the housing/utility cost that was the responsibility of your client.

Shared housing arrangements do not apply when there are situations when there is a couple and/or shared household expensed and obligations. In this case, you would count the income of all household members to determine the eligibility and the amount of subsidy. You would also subsidize 100% of the household's housing/utility costs.

Please feel free to contact me if you have any questions or would like to discuss specific situations. I can be reached at (317) 233-1814 or toll-free at (800) 872-0371.

115 W. Washington St.
Suite, 1350, South Tower
Indianapolis, IN 46204

(317) 232-7777
(800) 872-0371
<http://www.state.in.us/ihfa>

